

KANSAS STATE BOARD OF TECHNICAL PROFESSIONS
900 S.W. Jackson Street, Suite 507 Topeka, Kansas 66612-1257
<http://www.kansas.gov/ksbtp> (785) 296-3053

All applicants should read all statutes, rules and regulations for specific detail regarding the application requirements.

IMPORTANT INFORMATION FOR ARCHITECTURAL EXAMINATION APPLICANTS

ACCREDITED DEGREE REQUIRED- In accordance with K.A.R. 66-9-1, all architectural exam applicants must be graduates of either a baccalaureate or master's curriculum accredited by the NAAB (National Architectural Accreditation Board).

ADMISSION BEFORE COMPLETING IDP – Kansas allows early admission to the ARE before completion of IDP. Start an IDP record with NCARB (www.ncarb.org), indicate that you wish to be a Kansas exam candidate. Fill out this application form and mail to the Board office.

Once you have completed your IDP you must request that NCARB forward your completed record to our office. Your license will be issued once your IDP record has been approved by the Board and you have passed all sections of the ARE.

IDP IS COMPLETE – If you have completed IDP and have not yet begun to take the ARE, send the completed application to the Board office and request NCARB send your completed record to this office. Any questions regarding the IDP guidelines should be directed to NCARB (www.ncarb.org).

EXAMINATION - The ARE is offered year round at a network of computer based centers. Upon Board approval of your application, your name will be forwarded to Prometric, the exam administrator. They, in turn, will send you an information bulletin regarding the contents of the test, examination centers, costs, registration procedure, etc. You will receive your authorization to test ID number from Prometric. When you have this ID number, you may begin scheduling to take the exam.

All exam scores will be forwarded from Prometric to the Board office for Board approval. The Board office will then notify examinees of any scores received. It takes three to four weeks for you to receive multiple choice section results and 8-10 weeks to receive graphic section results.

SOCIAL SECURITY ADVISORY - Pursuant to K.S.A. 74-139 and 74-148, the Board requests that you provide your social security number. Providing your social security number is voluntary. Should you provide it, it may be disclosed to the Director of Taxation and/or the Kansas Department of Social and Rehabilitation Services (SRS) for child support enforcement purposes.

KANSAS STATE BOARD OF TECHNICAL PROFESSIONS
900 SW JACKSON ST STE 507
TOPEKA KS 66612-1257
(785) 296-3053

application for admittance to the ARE

NCABR FILE NO.: _____ NAME AS DESIRED ON SEAL:
(not to exceed 20 letters)

DATE: _____ SOCIAL SECURITY NO.: _____ BIRTH DATE: _____

FIRM NAME: _____

BUSINESS
ADDRESS:

STREET: _____

CITY: _____

STATE: _____

ZIP: _____

RESIDENCE
ADDRESS:

STREET: _____

CITY: _____

STATE: _____

ZIP: _____

ADDRESS FOR CORRESPONDENCE: RESIDENCE BUSINESS TELEPHONE: _____ E-MAIL: _____

CITIZENSHIP: Are you a U.S. Citizen? Yes _____ (birth _____ naturalized _____) No _____ (If not, attach a recent photograph or other documentation that sufficiently identifies you and a copy of your alien registration.)

IN ACCORDANCE WITH K.A.R. 66-9-1, YOUR DEGREE MUST BE "...accredited by the national architectural accreditation board (NAAB)..."

IS YOUR DEGREE ACCREDITED BY NAAB? _____

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR HAD ANY DISCIPLINARY OR ADMINISTRATIVE ACTION COMMENCED AGAINST YOU? YES NO

(IF "YES", EXPLAIN ON A SUPPLEMENTAL SHEET.)

_____ I **HAVE NOT COMPLETED IDP AND** HEREBY APPLY FOR EARLY ADMISSION TO THE ARE

_____ I **HAVE COMPLETED IDP** AND HEREBY APPLY FOR ADMISSION TO THE ARE AND LICENSURE TO PRACTICE ARCHITECTURE

SIGNATURE OF APPLICANT

DATE

NOTE: It is your responsibility to keep a copy of this application for your records.

FOR BOARD USE ONLY

FILE NUMBER _____

DATE _____

LICENSE NUMBER _____