



COSMETOLOGY NEWS

Kansas Board of Cosmetology Quarterly Newsletter

July 2016

2016 Legislative Update

Cosmetology Act

Two bills were introduced this year that would have affected the Cosmetology Act.

Senate Bill 344 was introduced to change the name of the Board to the "Kansas Board of Beauty and Body Professions."

Senate Bill 345 was introduced to:

- Provide greater reciprocity options for cosmetologists, estheticians and electrologists;
- Provide more restrictive reciprocity requirements for nail technologists; and
- Remove the 15 day requirement for filing an apprentice license application.

Neither bill passed this session.

Minors Prohibited from Tanning

House Bill 2456, which prohibits minors from tanning, was signed by the Governor on May 13, 2016. The law will take effect on July 1, 2016. For more information about this bill and answers to frequently asked questions, please see the Board's Tanning Newsletter which can be found on our website at www.kansas.gov/kboc/Newsletters.htm

Barber Board Legislation

House Bill 2456, which allows a Kansas cosmetologist to obtain licensure as a barber, was signed by the Governor on May 13, 2016. The bill will take effect on July 1, 2016. The Board of Barbering is currently drafting regulations which will set forth the number of hours a licensed cosmetologist would have to complete in a barbering school in order to obtain licensure as a barber.

2016 Board Meeting Schedule

July 11 - Board Office

August 8 - Teleconference

September 12 - Board Office

October 10 - Teleconference

November 14 - Board Office

December 12 - Teleconference

Members of the Kansas Board of Cosmetology

David Yocum - Chair
School Representative - Manhattan

Tina Burgardt
Cosmetologist - Garden City

Glenda Chappell
Public Member - Kansas City

Kimberley Holm
Public Member - Kansas City

Roger Holmes - Vice Chair
Tanning Representative - Stillwell

Kathryn Skepnek
Cosmetologist - Lawrence

Janey McCarthy
Cosmetologist - Topeka

Matthew Goss
Tattoo Artist - Manhattan

Mission Statement

To protect the health and safety of the consuming public by licensing qualified individuals and enforcing high standards of practice.

In This Issue

- Legislative Updates
- License Prefixes
- Online Renewals
- New Salon Application
- Massage
- Microblading
- Mobile Inspections
- Fine Schedule
- Salon Grading System
- Apprentice Applications
- Closed School Records
- School News

LICENSING

License Numbers

As a result of the Board moving to a new version of its licensing database, license numbers will now have a three digit prefix. New licenses will be printed with the prefix.

Both the prefix and license number are required to renew a license online. For example, if your cosmetology salon license number is “6565”, you would enter “004-6565” in the license field.

A list of prefixes can also be found in the online renewal portal.

COSMETOLOGY	
Prefix	License Type
000	Cosmetologist
001	Cosmetology Apprentice – PT
002	Cosmetology Apprentice – FT
003	Cosmetology Temporary Permit
004	Cosmetology Facility
005	Cosmetology School
006	Cosmetology Instructor
007	Cosmetology Technician
008	Cosmetology Additional Training – PT
009	Cosmetology Additional Training – FT
010	Cosmetology Instructor Training Permit
800	Senior
NAIL TECHNOLOGY	
Prefix	License Type
100	Nail Technician
101	Nail Technician Apprentice – PT
102	Nail Technician Apprentice – FT
103	Nail Technician Temporary Permit
104	Nail Technology Facility
105	Nail Technology School
106	Nail Technology Instructor
108	Nail Tech Additional Training – PT
109	Nail Tech Additional Training – FT
110	Nail Tech Instructor Training Permit
ESTHETICS	
Prefix	License Type
200	Esthetician
201	Esthetician Apprentice - PT
202	Esthetician Apprentice - FT
203	Esthetician Temporary Permit
204	Esthetics Facility
205	Esthetics School
206	Esthetics Instructor
208	Esthetics Additional Training - PT
209	Esthetics Additional Training - FT
210	Esthetics Instructor Training Permit
ELECTROLOGY	
Prefix	License Type
300	Electrologist
301	Electrologist Apprentice – PT
302	Electrologist Apprentice – FT
303	Electrologist Temporary Permit
304	Electrology Facility
305	Electrology School
306	Electrology Instructor
307	Electrology Additional Training – PT
308	Electrology Additional Training – FT

Practitioner Online Renewals

The Board is pleased to announce that a registration code is no longer needed to renew your practitioner license online.

Facility Online Renewals

Registration codes are required to renew a salon licenses online. Your registration code can be found on the paper renewal form that is sent to each facility by the Board. You may also call the office at 785-296-3452 to obtain your registration code.

New Salon License Application

The Board has updated the salon license application in an effort to simplify the application process and to make the form easier to understand.

The form is used for new salons, a salon changing location, or a salon completely changing ownership. To add or remove one or more owners you should still use the Change of Ownership Form.

If you are paying by credit card, you will also need to complete the Credit Card Authorization Form.

Email Addresses

As the Board continues to move to a more electronic environment, it is essential that we have your current email address to keep you updated on issues affecting your professional licensure.

Currently, the Board licenses approximately 24,800 practitioners, but we only have email addresses for 62% of our licensees.

Please email us at kboc@ks.gov with your name, license number and preferred email address.

Board Email Addresses

Recently the Board changed the domain address for all staff and board email addresses.

Old domain address
@kboc.ks.gov

New domain address
@ks.gov

For example
kboc@kboc.ks.gov is now kboc@ks.gov

Please update your records.

ENFORCEMENT

Massage - Required Separations

The Board, after consultation with the Kansas Department of Health and Environment (KDHE), has determined that massage services may now be performed in the same room or space as cosmetology, esthetic, nail technology or electrology services.

All areas of a facility where Board licensed services are provided are subject to inspection and must comply with the KDHE health and sanitation regulations.

Massage services that are provided in a separate room or space are not subject to inspection.

Microblading

The Board has received numerous inquiries from cosmetologists and estheticians asking if microblading is within their scope of practice.

Microblading is the process of inserting dyes or pigments into the skin using a "pen" fitted with very fine needles.



Microblading is tattooing and is outside the scope of practice for cosmetologists and estheticians.

If you are interested in training in Kansas to become a cosmetic tattoo artist, you must complete a 1,200 hour apprenticeship program under the supervision of a Kansas licensed tattoo artist.

Mobile Inspections

Inspectors will soon start performing inspections with tablets instead of paper forms. The inspection results will be emailed to the owner for posting in the salon.

Inspection results will also upload to the Board's licensing database and will also be available for viewing by the public on the Board's website. The Board hopes to launch the mobile inspection program this Fall.

Fine Schedule

The Board is currently working on a revised fine schedule for health and sanitation violations. The Board anticipates that the new schedule will go into effect in 2017.

In an effort to make sure all salons are in compliance prior to the new schedule becoming effective, inspectors are working hard to make sure licensees understand and are following all health and sanitation requirements.

The Board published a detailed article regarding the health and sanitation requirements in the January 2016 newsletter. A self-inspection checklist is included in the article or a copy of the checklist can also be obtained from the "Resources" page on the Board's website.

Infection Control Seminars

If your salon could use a refresher on the health and sanitation regulations, you should contact your inspector and request a seminar. Inspectors will explain requirements, perform a walk-through of the salon and answer all your questions.

Inspector contact information can be found on the Board's website. You can also complete a seminar request form and submit it to the Board at kboc@ks.gov.

Grading System

The Board is currently considering adopting a grading system for salons in order to assist consumers in selecting a salon that complies with the health and sanitation regulations.

Grading systems have been used for years in California and New York City to grade restaurants and the North Carolina Board of Cosmetology currently grades all salons with a letter grade.

SANITARY INSPECTION GRADE



SCHOOLS

Apprentice Applications

The Board continues to receive late apprentice applications from schools which results in students having to recomplete hours.

Please make sure that your administrators have a system in place to insure that all applications are received by the Board office within 15 days after the student's enrollment.

Email Addresses

Please make sure to include an email address for each student on their apprentice application.

This information is very important and necessary should the Board need to notify the student of issues impacting their education.

If a student would like to add an email to their file or update their email, they can email the board at kboc@ks.gov.

News

Regency Beauty Institute in Olathe closed on May 27, 2016. Two new schools recently received Board approval:

Sidney's at Hutchinson Community College
Hutchinson
Cosmetology Program

Delores Homes Training Center, Inc.
Kansas City
Nail Technology Program

School Seminar

The Board held its annual school seminar on May 9, 2016 in Topeka at the Jayhawk Tower.

The Seminar was attended by Board members, office staff, inspectors and 50 instructors and administrators.

Agenda items included demonstration of the blood spill procedure, instructor licensing and felony review.



Seminar attendees performing the blood spill procedure.

If you were unable to attend the seminar or if you would like copies of the presentations from the seminar, please visit our website at:

<http://www.kansas.gov/kboc/SchoolSeminar.htm>

Student Records - Closed Schools

Frequently the Board receives calls from students who are searching for copies of transcripts from schools that have closed, such as Cutting Edge Hairstyling Academy and the Marinello Schools of Beauty.

In most cases, the Board has a record of hours for each student. However, some schools that have closed have not provided the Board with all of their student records.

If the Board does not have a copy of the student's hours, the student should contact the Kansas Board of Regents. The Board of Regents is required to maintain records for all schools in the state that have closed.

For more information and for a copy of the Closed School Request for Transcript form, please visit the Board of Regent's website at: http://kansasregents.org/academic_affairs/private_out_of_state/obtaining_a_transcript

On the form, the student will need to indicate that the transcript should be sent to the Kansas Board of Cosmetology office. Once the transcript is received by the Board the student's hours will be inputted into the Board's licensing database.

After the hours are entered, Board staff will work with the student to assist them either with completing their training/licensure or having their verification of training sent to another state.

Contact Us

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Topeka, Kansas 66603

Phone: (785) 296-3155
Fax: (785) 296-3002



Email: kboc@ks.gov
Website: www.kansas.gov/kboc

Staff Directory

Direct Line Telephone Numbers and Email Addresses can be found on our website at www.kansas.gov/kboc

Chiquita C. Coggs Executive Director

ADMINISTRATION

Ms. Gloeckner Personnel Services, Budget, IT, Website
Assistant Director

Mary Ann Robison Accounts Receivable/Payable

Mary Lou Cheray File Management

LICENSING

LeAnna Hickman Schools, Instructors, Continuing
Director of Licensing Education, Open Records Requests

Michaela Ewing Initial Practitioner Licensure,
Examinations, Temporary Permits, Body
Art Licensure, Facility Paper Renewals,
Out-of-State Licensure

Vickie Rodriguez Facility Licensure, All Online Renewals,
Practitioner Renewals, Apprentice
Applications, Duplicate Licenses

Darla Ray Name/Address Changes
Facility/Owner Changes
Board Verifications

ENFORCEMENT

Aubrie Pryer Inspection Program
Compliance Supervisor Disciplinary Actions

Vacant Felony Applications, Remedial Actions,
Complaints, Board Meetings

Ava Fiene Inspector - Region 1

Wendy Flowers Inspector - Region 2

Vacant Inspector - Region 3

Vacant Inspector - Region 4

Brian Tice Inspector - Region 5

Staff Changes

Aubrie Pryer has been promoted to Compliance Supervisor. Aubrie will administer the Board's enforcement division which includes disciplinary actions and the inspection program.

If you have questions about the new tanning legislation or any other compliance questions, please contact Aubrie by phone at (785) 296-4414 or by email at: aubrie.pryer@ks.gov

Inspector Openings

The Board currently has openings for an inspector in Regions 3 and 4. To view a map of the regions, please visit:

www.kansas.gov/kboc/ContactUs.htm

To view the position description and to apply, please visit:

<https://www.da.ks.gov/ps/pub/jobpostings.asp>

Fiscal Year 16 License Statistics

Practitioners	06/30/14	06/30/15	06/30/16
Cosmetologists	19,967	20,237	20,147
Cosmetology Techs.	34	35	33
Nail Technologists	3,066	3,138	3,264
Estheticians	1,181	1,330	1,411
Electrologists	34	33	31
Senior Status		31	68
Establishments	06/30/14	06/30/15	06/30/16
Cosmetology	3,507	3,490	3,461
Nail Technology	353	368	375
Esthetics	263	288	313
Electrology	15	14	14
Schools	06/30/14	06/30/15	06/30/16
Cosmetology	32	32	29
Esthetics	1	1	1
Nail Technology	2	2	2
Instructors	06/30/14	06/30/15	06/30/16
Cosmetology	283	284	267
Nail Technology	15	13	12
Esthetics	37	31	26
Electrology	1	0	0
Apprentices	06/30/14	06/30/15	06/30/16
Cosmetology	1,913	1,797	1,492
Nail Technology	90	104	99
Esthetics	233	199	196
Electrology	1	0	0