



Kansas Board of Cosmetology
 714 SW Jackson Ave Suite 100 • Topeka, KS 66603-3751
 (785) 296-3155 • Fax: (785) 296-3002
 E-mail: kboc@kboc.ks.gov • website:www.kansas.gov/kboc

APPLICATION FOR TEMPORARY PERMIT

If you wish to provide consumer services, Kansas law allows the issuance of a temporary permit to those individuals who have completed their instructional training and have submitted a practitioner licensure application to the Kansas Board of Cosmetology and have registered for the licensure exams with the licensure exam contractor, Prometric (www.prometric.com). Therefore it is necessary you submit the exam registration to Prometric at the same time you submit the temporary permit application and the practitioner licensure application to the Kansas Board of Cosmetology. No temporary permit is issued until licensure application is determined to be compliant with law, K.S.A 65-1905. Only one temporary permit per applicant may be issued.

You may begin to provide consumer services once you have received your temporary permit. When you begin to practice your profession, you are required to post the temporary permit at your workstation. As you know you may only provide consumer services in a Kansas Board of Cosmetology licensed establishment. To disregard the law subjects you to legal action which includes a monetary fine and conditions placed on future licensure.

Although the temporary permit includes an expiration date, the temporary permit becomes null and void:

- on the date of the applicant's scheduled practical exam if the applicant fails to report for or is refused admission to the scheduled exam;
- on the date of the applicant's scheduled written exam if the applicant fails to report for or is refused admission to the scheduled exam;
- on the date of the applicant's scheduled written exam if the applicant fails the written exam as pass/fail notification is provided to the applicant promptly at the exam site; or
- on the date the applicant receives written notification from the licensure exam contractor that the applicant failed to successfully complete the practical exam or the blood spill portion of the practical exam.

It is a violation of law to provide consumer services with a temporary permit if any of the above outlined occurrences pertain to you. Providing consumer services without a temporary permit or with an invalid temporary permit subjects you to legal action.

The expiration date on the temporary permit allows sufficient time for the applicant to provide consumer services while the licensure applicant and the Board await written response on your exam results. Upon the Board receiving notice that the applicant successfully completed the exam(s), the Board promptly issues the practitioner license. The newly issued practitioner license is valid for two years and must be posted immediately at the licensee's workstation.

Applicant Information—Complete this form online and print. Attach this application to your practitioner licensure application.			
Name:	<div style="display: flex; justify-content: space-between; font-size: small;"> Last First Middle </div>	Male <input type="checkbox"/>	Female <input type="checkbox"/>
Address:	<div style="display: flex; justify-content: space-between; font-size: small;"> (Street) (City/State) (Zip) </div>		
Phone Number: ()	Date of Birth: (mm/dd/yyyy)	*Social Security Number: _____	
* Pursuant to K.S. A. 74-139, the applicant shall be requested to provide the social security number of said applicant. Upon request of the director of taxation, each such authority shall provide to the director of taxation a listing of all such applicants, along with such applicant's social security number and address.			

Establishment in which the licensure applicant will be providing consumer services.	
Complete this section if at time of the application submission you have determined where you will provide consumer services.	
(Salon Name)	(Salon Address)
(City/State/Zip)	() (Salon Phone Number)
With my signature, I affirm the above facility will at all times abide by the Kansas Board of Cosmetology laws and regulations.	
(Printed Name of Salon Owner/Manager)	(Signature of Salon Owner/Manager)

Fee Payment		
To pay the non-refundable \$15 fee by check or money order, attach the fee to the front of this completed application. Check or money order shall be made payable to the Kansas Board of Cosmetology. For credit card payment, complete the section below:		
Payment Type: <input type="checkbox"/> American Express <input type="checkbox"/> Discover <input type="checkbox"/> Mastercard <input type="checkbox"/> Visa		
Credit Card #	Expiration Date (mo/yr)	\$ Fee Amount
()	()	()
Card Holder's Printed Name	Daytime Phone	Card Holder's Signature

OFFICE USE ONLY

Date Fee Received _____ Temp Lic Issued _____
 Exporior Notified _____ Temp Lic Expires _____