



KANSAS BOARD OF COSMETOLOGY
 714 SW Jackson, Suite 100 • Topeka, KS 66603
 Telephone: (785) 296-3155 • Fax: (785) 296-3002
 E-mail: Kboc@ks.gov • Website: www.kansas.gov/kboc

PRACTITIONER NAME AND/OR ADDRESS CHANGE

Please complete the application, attach required documents, sign and fax, email, or mail to the Board office using the information above.

PRACTITIONER NAME AND/OR ADDRESS CHANGE

If you are requesting a name change, **you must attach a copy of your updated government issued photo ID and social security card.**

New Name : _____

Old Name: _____

Mailing Address: _____
Street City ST Zip

Residential Address: _____
Street City ST Zip

Current Email: _____

Date of Birth: _____
(MM/DD/YYYY)

Social Security #: _____
Disclosure is mandatory for licensure and authorized by KSA 74-148 to verify identity

License Number: _____ Current Phone Number: _____

Do you own a facility license? Yes No If yes, please provide the facility license number: _____

Duplicate License Fee Payment \$25 (NAME CHANGES OUTSIDE OF RENEWAL ONLY)

A duplicate license and fee are not needed when completing a name change during renewal.

Credit Card Payment \$25

- 1). Go to the Board website: www.kansas.gov/kboc
- 2). Select Payment Portal from the Top Menu Bar
- 3). Transaction Item = Duplicate License Fee
- 4). Record your Order ID # from your emailed receipt below

Order ID # _____

Check or Money Order Payment \$25

- 1). Complete this form
- 2). Make Check or Money Order Payable to the Kansas Board of Cosmetology
- 3). Mail form and payment to the Board office at the address provided above.

ATTESTATION:

I declare under penalty of perjury under the laws of the State of Kansas that the information provided on this form is true and correct.

 Signature (Type or Sign)

 Date

A DUPLICATE PRACTITIONER LICENSE AND APPLICABLE FEE ARE REQUIRED FOR ALL PRACTITIONER LICENSE NAME CHANGES OUTSIDE OF RENEWAL FOR EACH LICENSE.

DUPLICATE LICENSES AND APPLICABLE FEES ARE NOT REQUIRED FOR PRACTITIONER LICENSE CHANGE OF ADDRESS