

## **Board Meeting Minutes July 10, 2017**

The Kansas Board of Cosmetology held a Board meeting on Monday, July 10, 2017 at 9:30 a.m. at the Board office at 714 S.W. Jackson Street, Suite 100, Topeka, Kansas. The Board Secretary recorded minutes.

### **Board Members Present:**

David Yocum, Chair  
Christine Burgardt, Member  
Kimberley Mancuso, Member  
Janey McCarthy, Member  
Kelly Robbins, Member  
Katy Skepnek, Member

### **Staff Present:**

Chiquita Coggs, Executive Director  
Ms. Gloeckner, Assistant Director  
Aubrie Pryer, Compliance Supervisor  
Ms. Bowes, Board Secretary

### **Board Legal Counsel Present:**

Athena Andaya, General Counsel

### **Members of the Public:**

Eulavene Baker  
Nicole Bell  
Amber Easum  
Adrienne Hutchison  
Teresa Huttenmaier  
Monica Jones

### **Public Comment**

Amber Easum requested the Board consider offering a Temporary/Charitable Event Permits.

Ms. Bowes, Board Secretary, presented on behalf of David Tucker with Purple Rose Tattoos, an e-mail requesting the Board re-evaluate the continuing education requirements for tattoo artists and requested the Board consider creating a temporary permit/license for practitioners.

### **Call to Order**

David Yocum, Chair, called the meeting to Order at 9:44 a.m.

### **Approval of Agenda (Additions/Deletions/Changes)**

Motion and second to amend the agenda to add Charitable Event Permits and Temporary Work Permits to the agenda made by Mancuso and Burgardt, respectively. Motion carried.

### **Minutes of June 12, 2017**

Motion and second to approve the June 12, 2017 minutes made by Mancuso and Burgardt, respectively. Motion carried.

### **Charitable Event Permit**

Ms. Gloeckner, Assistant Director, informed the Board of the requirements and procedures Body Art has in place for special events. The Board discussed creating a charitable event permit for Cosmetology.

Chiquita Coggs, Executive Director, indicated a statute change is required and requested the Board establish criteria that the agency can present in the 2018 legislative session.

Mr. Yocum requested the item be tabled for further review.

### **Recess**

Motion and second to approve recess break until 10:41 a.m. made by Mancuso and Burgardt, respectively. Motion carried.

### **Called to Order**

Mr. Yocum called the meeting back to order at 10:41 a.m.

### **Executive Session**

Kimberley Mancuso, Member, made the following motion, "In order to protect a matter protected by the attorney-client privilege and the public interest, I move that the Board recess into executive session for consultation with our legal counsel, Athena Andaya, Deputy Attorney General, to seek legal advice on contract negotiations. In addition, I move that Chiquita Coggs, Executive Director and Laura Gloeckner, Assistant Director, who are part of the client circle, be present in the executive session to aid the Board in their discussions. The Board will reconvene the open meeting in this same location in 20 minutes at 11:05 a.m." The motion was seconded by Janey McCarthy, Member, and was carried unanimously.

Mr. Yocum recessed the KOMA meeting at 10:45 a.m.

### **Call to Order**

Mr. Yocum called the meeting back to order at 11:05 a.m.

Motion and second to approve extension of the temporary work permit for the next rater scheduled exam to cover the gap during the change of exam companies, and authorization for the Board office to provide Blood-Spill exams during the gap period for students who have previously failed the Blood-Spill exam made by Burgardt and McCarthy, respectively. Motion carried.

### **Exams in English Policy**

Ms. Coggs informed the Board a request was made to provide the exams in any language other than English.

Mr. Yocum requested the item be tabled for further review.

**Body Arts Trainer Accountability**

Ms. Coggs informed the Board of the issues surrounding Body Art apprentice and training relationships and requested the Board establish criteria for trainers to abide by in relation to accountability.

Mr. Yocum recommended a contract be developed and approved by the Board, along with making regulation changes.

The Board discussed the development of a contract and propose the item be further reviewed at the Board Retreat in August.

Mr. Yocum requested the item be tabled for further review.

**Recess**

Motion and second to approve recess lunch until 12:05 p.m. made by Burgardt and Robbins, respectively. Motion carried.

**Call to Order**

Mr. Yocum called the meeting back to order at 12:08 p.m.

**Licensees as Raters**

Ms. Coggs requested the Board consider removing the requirement of being a licensed practitioner prior to becoming a rater.

The Board discussed the pros and cons of removing the requirement.

Motion and second to approve the removal of the requirement of being a licensed practitioner to become a rater made by Robbins and Mancuso, respectively. Motion opposed by Burgardt. Motion passed.

**Cosmetology Statute Change: Reimbursement for Hearing**

Ms. Coggs requested the Board to consider charging the Respondent for Hearing costs. Ms. Coggs indicated this would require a statute change.

The Board discussed creating a Litigation Fund.

Athena Andaya, Legal Counsel, requested the item be tabled for further review.

**Board Policy: Field Study Requests**

Mr. Yocum informed the Board the United States Department of Education was previously denying hours for field study requests. Mr. Yocum indicated the field study request needs to be listed in the school curriculum to be approved.

**Instructor in Training Application: Rebecca Kennedy**

Ms. Gloeckner requested the Board to approve or deny hours for Ms. Kennedy who received 320 hours without a permit issued by the Board.

Motion and second to deny the 320 hours Rebecca Kennedy received without a permit was made by Mancuso and McCarthy, respectively. Motion carried.

**Late Application: Nhut Thanh Huynh**

Ms. Bowes requested the Board approve or deny hours for Mr. Huynh. 21<sup>st</sup> Beauty Academy Nail Technology accepts responsibility for the late submission. A total of 368.25 hours is under consideration.

Motion and second to approve the 368.25 hours for Nhut Thanh Huynh made by Mancuso and Burgardt, respectively. Motion carried.

**Trendsetters**

Ms. Bowes informed the Board of 27 recent late apprentice applications received directly from Trendsetters and are currently being processed for consideration of approval or denial of hours.

Mr. Yocum proposed the Board staff work with Ms. Monica Jones, owner of Trendsetters School, and provide necessary information and training to meet Board reporting requirements.

Motion and second to delegate the authority to Mr. Yocum to review and approve on the Board's behalf all 27 late apprentice applications made by Mancuso and Burgardt, respectively. Motion carried.

**Adjournment**

Motion and second to adjourn the meeting at 1:45 p.m. made by Mancuso and McCarthy respectively. Motion carried.