

Board Meeting Minutes June 13, 2016

The Kansas Board of Cosmetology held a teleconference Board meeting on Monday, June 13, 2016 at 9:30 a.m. at the Board office at 714 S.W. Jackson Street, Suite 100, Topeka, Kansas. Minutes were recorded by the Board Secretary.

Board Members Present:

David Yocum, Chair
Roger Holmes, Member
Kimberley Holm, Member
Tina Burgardt, Member
Kathryn Skepnek, Member
Janey McCarthy, Member

Staff Present:

Chiquita Coggs, Executive Director
Ms. Gloeckner, Administrative Officer
LeAnna Hickman, Director of Licensing
Laurel Lowrie, Director of Enforcement
Aubrie Pryer, Board Secretary

Board Legal Counsel Present:

Athena Andaya, General Counsel

Call to Order

Mr. Yocum, Board Chair, called the meeting to order at 9:32 a.m.

Approval of the prior Board minutes

Athena Andaya recommended minor changes to prior minutes to include a School Seminar attendance list attachment and an amendment to the motion to adjourn.

Motion and second to approve the May 9, 2016 Board meeting minutes with amendments was made by Burgardt/Holm, respectively. Motion carried unanimously.

Late Apprentice Applications

Ms. Pryer presented to the Board two late apprentice applications that have requested to have previously denied hours appealed and granted.

Motion and second to approve and accept the hours requested was made by Holm/Holmes, respectively. Motion carried unanimously.

Ms. Burgardt expressed concern that schools should be more diligent in sending in applications. Ms. Lowrie added that legally it is the students' responsibility to submit applications on time.

Delores Home Training Center, Inc. – New School Application

Motion and second to approve the school application was made by Burgardt/Skepnek, respectively. Motion carried unanimously.

K.A.R. 69-11-1 – Cosmetology Fees

Chiquita Coggs, Executive Director, presented to the Board a request for approval for increasing the cosmetology professions renewal fee, cosmetology license application fee as well as the new salon application fee. Because the revenue stream will not meet the projected and approved

budget for FY17, fee increases were initiated and recommended by the budget analyst in regards to the fee fund sweep from FY16. Ms. Coggs also reported that the fees have not increased in at least eight years.

Ms. Lowrie requested an amendment to the reciprocity application fee for an increase from \$50 to \$75.

Motion and second to approve all requested increase of fees was made by Holm/Burgardt, respectively. Motion carried unanimously.

HB 2456 – Tanning Regulation

Ms. Lowrie presented to the Board on the recently passed tanning bill prohibiting minors from using a tanning device and a requirement for the Board to enforce verification of date of birth.

Mr. Holmes gave a brief overview of how the approved bill moved through legislation.

Chiquita Coggs, Executive Director, added that staff was given until January 1, 2017 to write and receive approval for regulations to enforce the passed bill. Staff requested approval of the language in the proposed regulation.

Motion and second to approve proposed regulation language was made by Holm/Burgardt, respectively. Motion carried unanimously.

Cosmetology Required Separations

Chiquita Coggs, Executive Director, reported that Charlie Hunt, representative of KDHE, provided an opinion to the Board that it is not a significant increased health risk to provide massage services in the same room as cosmetology services.

Ms. Lowrie added that current regulations do not allow for massage services to be in the same room as cosmetology services. She also expressed concern with facilities complying with Board regulations and inspections being conducted.

Motion to allow for massage therapy practices in a licensed cosmetology facility with the understanding that inspections will be conducted under KBOC regulations (Holmes/Burgardt). Motion carried unanimously.

Ms. Lowrie presented to the Board on separation requirements between cosmetology and barbering programs.

Mr. Yocum, Board Chair, recommended staff to communicate with KDHE to provide an opinion on whether separation should be required between barbering and cosmetology and bring to the next meeting.

Newsletter

Mr. Holmes, Vice Chair, expressed concern about what the intent and content of the newsletter should be.

Chiquita Coggs, Executive Director, reported that previous newsletters have been solely written by staff members with requested input from Board members and the public. She stated that information published in the newsletter must be neutral in the professions that the Board



regulates. Ms. Coggs noted the importance of the Board being aware of what is put in the newsletter.

Mr. Yocum, Board Chair, recommended staff to submit a draft of future newsletters to Board members before being published.

Department Reports

Ms. Lowrie informed the Board that the Enforcement Division will be moving towards electronic inspections.

Chiquita Coggs, Executive Director, reported on the cash balance for FY16. She also reported that Board staff will go live with licensing software updates this week.

Adjournment

Motion and second to adjourn the meeting at 10:41 a.m. was made by Burgardt/McCarthy, respectively. Motion carried unanimously.