

STATE OF KANSAS

KANSAS BOARD OF COSMETOLOGY
714 SW JACKSON STREET, SUITE 100
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GOVERNOR JEFF COLYER, M.D.
CHIQUITA C. COGGS, EXECUTIVE DIRECTOR

Board Meeting Minutes June 11, 2018

The Kansas Board of Cosmetology held a Board meeting on Monday, June 11, 2018 at 9:30 a.m. via teleconference and the option for the Board members or the public to attend the Board meeting at the Board office at 714 S.W. Jackson Street, Suite 100, Topeka, Kansas. The Board Secretary recorded the minutes.

Board Members Present:

David Yocum, Chair
Ashley Rangel, Member
Christine Burgardt, Member
Katy Skepnek, Member
Kimberley Mancuso, Member
Kelly Robbins, Member

Staff Present:

Chiquita Coggs, Executive Director
Ms. Gloeckner, Assistant Director
Lindsey Bowes, Board Secretary

Board Legal Counsel Present:

Athena Andaya, General Counsel

Members of the Public

Paige Winslow

Public Comment

No public Comment.

Call to Order

David Yocum, Chair, called the meeting to Order at 9:38 a.m.

Approval of Agenda (Additions/Deletions/Changes)

Motion and second to approve the agenda made by Burgardt and Rangels, respectively. Motion carried.

Minutes of May 14, 2018

Motion and second to approve the minutes for May 14, 2018 made by Burgardt and Rangels, respectively. Motion carried.

Exam Company Complaint/Appeal Panel

Ms. Gloeckner, Assistant Director, informed the Board an Exam Company Complaint/Appeal Panel needs to be created within the Board.

Motion and second to delegate authority to three (3) individuals of the Panel to provide determinations on exam company complaints and the appeal process of students to surrender whether the testing company is correct in their training or if they are incorrect and need to make an adjustment made by Mancuso and Skepnek, respectively. Motion carried.

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Tina Burgardt, Member, Kimberley Mancuso, Member, and Kelly Robbins, Member, volunteered to be on the Appeal Panel for the duration of one (1) year.

Motion and second to approve Tina Burgardt, Kimberley Mancuso and Kelly Robbins to be on the Appeal Panel for a duration of one (1) year made by Mancuso and Burgardt, respectively. Motion carried.

Athena Andaya, Legal Counsel, will research if the Panel is required to hold their reviews and meetings under the Kansas Administrative Procedure Act or the Kansas Open Meetings Act. Ms. Andaya will report her findings to David Yocum, Board Chair.

Cowley County College Nail Technology Program

Cowley County College is requesting the Boards approval of their new Nail Technology program. Ms. Gloeckner has reviewed the program and, having determined that it meets the statutory requirements, recommends the Board approve the new Nail Technology Program.

Motion and second to approve the new Nail Technology program for Cowley County College made by Burgardt and Mancuso, respectively. Motion carried.

New/Returning Employees

Ms. Gloeckner informed the Board Leah Robinson has been hired for the Research Assistant position and will start June 18, 2018, and Trevor Rodriguez has returned for the summer assisting staff with scanning & filing.

Ergometrics Monthly Report for April 2018

The item is for informational purposes only.

KBOC Cash Balance Report for April 2018

The item is for informational purposes only.

KBOC Strategic Plan

The item is for informational purposes only.

Adjournment

Motion and second to adjourn the meeting at 10:05 a.m. made by Burgardt and Robbins, respectively. Motion carried.