

## Board Meeting Minutes May 8, 2017

The Kansas Board of Cosmetology held a Board meeting on Monday, May 8, 2017 at 9:30 a.m. at the Board office at 714 S.W. Jackson Street, Suite 100, Topeka, Kansas. The Board Secretary recorded minutes.

**Board Members Present:**

David Yocum, Chair  
Matthew Gross, Vice Chair  
Roger Holmes, Member (phone-in)  
Christine Burgardt, Member  
Kathryn Skepnek, Member

**Staff Present:**

Chiquita Coggs, Executive Director  
Ms. Gloeckner, Assistant Director  
Aubrie Pryer, Compliance Supervisor  
Ms. Bowes, Board Secretary

**Board Legal Counsel Present:**

Athena Andaya, General Counsel

**Members of the Public:**

Julie Haase  
Jasmine Hutmann

**Public Comment**

Julie Haase provided public comment to the Board.

**Call to Order**

David Yocum, Chair, called the meeting to Order at 10:15 a.m.

**Approval of Agenda (Additions/Deletions/Changes)**

Motion and second to approve made by Burgardt and Skepnek, respectively. Motion carried.

**Minutes of April 10, 2017**

Mr. Yocum requested approval of the April 10, 2017 minutes.

Motion and second to approve the April 10, 2017 minutes made by Burgardt and Goss, respectively. Motion carried.

**Application for Licensure by Felon Guidance Document**

Aubrie Pryer, Compliance Supervisor, requested the Board's approval of the updated Application for Licensure by Felon guidance document.

Motion and second to approve the updated Application for Licensure by Felon guidance document made by Holmes and Skepnek, respectively. Motion carried.

**Updated Complaint Form**

Ms. Pryer requested the Board's approval of the updated Complaint form.

Motion and second to approve made by Goss and Burgardt, respectively. Motion carried.

**Policy No.: 001-15 CE Policy Update Needed**

Ms. Gloeckner, Assistant Director, requested permission to amend section VIII(a)(iv) of 001-15 CE policy to read as follows: *Attendance at a Board infection control seminar, once per renewal period, shall constitute credit of continuing education in health and sanitation category for the length of the class.*

Motion and second to approve amended section VIII(a)(iv) of 001-15 CE policy made by Burgardt and Skepnek, respectively. Motion carried.

**MLO Public Photos/Public Survey Follow-Up**

Ms. Gloeckner informed the Board the MLO public photo survey development is in progress.

**Body Art K.A.R. 69-15-2/Deidra Evans Revisit**

Chiquita Coggs, Executive Director, requested the Board reconsider the interpretation of K.A.R. 69-15-2.

Mr. Yocum requested review and interpretation of K.A.R. 69-15-2 be added to the Board Retreat agenda.

Motion and second to approve Ms. Evans application made by Goss and Burgardt, respectively. Motion carried.

**Exam Company End-of-Contract Review**

Ms. Coggs informed the board the current contract with Ergometrics will end June 30, 2017. Contract bids have been received. The bidding process closed May 4, 2017.

Mr. Yocum requested a special board meeting be held in June to review proposed bids.

**Strategic Plan Review**

Ms. Coggs reminded the Board the Strategic Plan will continuously be on future agendas to keep the Board focused on implementing the recommended changes for the agency.

**Board Retreat**

Ms. Coggs presented availability dates for the Board retreat. The Board agreed on the retreat being held on August 28 and 29 in the Board Conference room.

**Adjournment**

Motion and second to adjourn the meeting at 11:19 a.m. made by Holmes and Goss, respectively. Motion carried.