

STATE OF KANSAS

KANSAS BOARD OF COSMETOLOGY
714 SW JACKSON STREET, SUITE 100
TOPEKA, KS 66603



PHONE: (785) 296-3155
FAX: (785) 296-3002
kboc@ks.gov
www.kansas.gov/kboc

GOVERNOR JEFF COLYER, M.D.
CHIQUITA C. COGGS, EXECUTIVE DIRECTOR

Board Meeting Minutes April 9, 2018

The Kansas Board of Cosmetology held a Board meeting on Monday, April 9, 2018 at 9:30 a.m. via teleconference and the option for the Board members or the public to attend the Board meeting at the Board office at 714 S.W. Jackson Street, Suite 100, Topeka, Kansas. The Board Secretary recorded the minutes.

Board Members Present:

David Yocum, Chair
Ashley Rangel, Member
Christine Burgardt, Member
Katy Skepnek, Member
Kimberley Mancuso, Member
Kelly Robbins, Member

Staff Present:

Chiquita Coggs, Executive Director
Aubrie Pryer, Compliance Supervisor
Lindsey Bowes, Board Secretary
Wendy Flowers, Inspector

Board Legal Counsel Present:

Athena Andaya, General Counsel

Public Comment

No public Comment.

Call to Order

David Yocum, Chair, called the meeting to Order at 9:35 a.m.

Approval of Agenda (Additions/Deletions/Changes)

Mr. Yocum requested the addition of Criminal Prosecution to the agenda.

Motion and second to approve the additional item to the agenda made by Robbins and Mancuso, respectively.
Motion carried.

Minutes of March 12, 2018

Motion and second to approve the minutes for March 12, 2018 made by Mancuso and Rangel, respectively.
Motion carried.

Kira McConico Resignation

Chiquita Coggs, Executive Director, informed the Board of Kira McConico's resignation from the Board effectively immediately. Ms. Coggs confirmed the Governor's Office accepted Ms. McConico's written resignation.

STATE OF KANSAS

KANSAS BOARD OF COSMETOLOGY
714 SW JACKSON STREET, SUITE 100
TOPEKA, KS 66603



PHONE: (785) 296-3155
FAX: (785) 296-3002
kboc@ks.gov
www.kansas.gov/kboc

GOVERNOR JEFF COLYER, M.D.
CHIQUITA C. COGGS, EXECUTIVE DIRECTOR

Ms. Coggs also informed the Board of Skye Reid's resignation from her position as Inspector from the Board effective Monday, April 9, 2018.

Motion and second to accept Ms. Reid's resignation from her position as Inspector made by Mancuso and Burgardt, respectively. Motion carried.

New Member Power Point Review

Ms. Coggs requested the Board review and provide suggestions or edits for the power point. The Board discussed possible additions and edits.

Athena Andaya, Legal Counsel, informed the Board she has revisions for the power point and will present her suggestions to the Board at the next scheduled Board meeting.

KBOC Cash Balance Reports for March 2018

The item is for informational purposes only.

Ergometrics Monthly Report for February 2018

The item is for informational purposes only.

Criminal Prosecution

Ms. Coggs requested the Board's approval to seek criminal prosecution for recent inspections and to send notice to local and state law enforcement informing of the Board's need for their assistance.

Motion and second to grant authority to the Executive Director to refer cases for criminal prosecution made by Mancuso and Burgardt, respectively. Motion carried.

Motion to grant authority to the Executive Director to refer cases for criminal prosecution withdrawn by Mancuso and Burgardt, respectively.

Motion and second to refer reports for criminal prosecution and authorize the Executive Director to sign a letter on behalf of the Board to be sent to all law enforcement police, sheriffs', and prosecutors' in Kansas requesting assistance in these criminal prosecutions made by Mancuso and Burgardt, respectively. Motion carried.

Non-Benefits Eligible Employee Eligibility for Awards

Ms. Andaya informed the Board non-benefits eligible employees are not eligible for nominations and agency awards pursuant to the Kansas Department of Administration guidance document.

Ms. Coggs informed the Board the Department of Administration requested the Boards' own criteria for the award and recommended the Board draft new criteria to be reviewed by the Department of Administration.

STATE OF KANSAS

KANSAS BOARD OF COSMETOLOGY
714 SW JACKSON STREET, SUITE 100
TOPEKA, KS 66603



PHONE: (785) 296-3155
FAX: (785) 296-3002
kboc@ks.gov
www.kansas.gov/kboc

GOVERNOR JEFF COLYER, M.D.
CHIQUITA C. COGGS, EXECUTIVE DIRECTOR

Motion and second to approve the Board draft a guidance document to include non-benefits eligible employees be eligible for nominations and agency awards made by Burgardt and Mancuso, respectively. Motion carried.

Esthetics Consultation Contract

Ms. Coggs informed the Board she will be attending the regional conference for the NIC later in the month and will be meeting personally with Gary Begley. Ms. Coggs will provide an update at the May Board meeting.

Anonymous Complaints

Ms. Andaya requested information regarding the March Board meeting discussion of Anonymous Complaints, as Ms. Andaya was unable to attend the discussion.

The Board informed Ms. Andaya the item was tabled for further review. Mr. Yocum will provide an update at the May Board meeting.

Office Staff Update

Ms. Coggs informed the Board the office will hold an interview for the Research Assistant position Tuesday, April 10, 2018.

Adjournment

Motion and second to adjourn the meeting at 10:21 a.m. made by Burgardt and Mancuso, respectively. Motion carried.