

Board Meeting Minutes March 13, 2017

The Kansas Board of Cosmetology held a Board meeting on Monday, March 13, 2017 at 9:30 a.m. at the Board office at 714 S.W. Jackson Street, Suite 100, Topeka, Kansas. Minutes were recorded by the Compliance Supervisor.

Board Members Present:

David Yocum, Chair
Matthew Goss, Vice Chair (phone-in)
Roger Holmes, Member
Kimberley Holm, Member
Tina Burgardt, Member
Janey McCarthy, Member
Glenda Chappell, Member
Kathryn Skepnek, Member (phone-in)

Board Legal Counsel Present:

Athena Andaya, General Counsel

Staff Present:

Chiquita Coggs, Executive Director
Ms. Gloeckner, Assistant Director
Aubrie Pryer, Compliance Supervisor
Larry Montgomery, Administrative Officer
Michaela Ewing, Senior Administrative Assistant

Members of the Public:

Ruth Ann Grimsley
Lori Ferguson
Theresa Patterson
Judy Ross
Bruce Williamson
Keirston Williamson
Schrene Davis
Tanner Smith

Public Comment

Lori Ferguson and Bruce Williamson provided public comment.

Call to Order

David Yocum, Board Chair, called the meeting to order at 10:59 a.m.

Approval of Agenda (Additions/Deletions/Changes)

Motion and second to amend the agenda to include items 4a. New Staff Member Introduction, 9a. Stayed Legal Case, and 10a. Discussion of Barber and Cosmetology Boards Combined Meeting made by Holm and Chappell, respectively. Motion carried.

Minutes of February 13, 2017

Motion and second to approve the February 13, 2017 meeting minutes made by Holm and Burgardt, respectively. Motion carried.

New Staff Member Introduction

Chiquita Coggs, Executive Director, introduced new office staff Angela Stockdale, receptionist, to the Board members.

Deidra S Evans- BP and Tatt Applications for Examination

Ms. Ewing presented to the Board two applications for tattoo and body piercing licenses from an applicant who attended an out-of-state school who requested approval of curriculum and 600 training program hours.

Matthew Goss, Vice Chair, asked for clarification of the intent of K.A.R. 69-15-2 and whether the regulation requires 600 hours of both theory and practical or 600 total hours and 50 completed procedures. Ms. Coggs requested clarification on whether the 600 hours of theory is supported by 50 completed procedures.

Motion and second to table this agenda item until General Counsel researches the interpretation and intent of K.A.R. 69-15-2 made by Holmes and Holm, respectively. Motion carried.

Julie Jacob-Electrology Training (1:08.18)

Ms. Gloeckner brought to the Board a request from Julie Jacobs for approval of electrology hours outside of the Board's statutes.

Motion and second to have staff respond to Ms. Jacobs to deny the request based on not meeting statutory requirements made by Holmes and Holm, respectively. Motion carried.

Angela Jones-Application for Practitioner Licensure

Aubrie Pryer, Compliance Supervisor, presented to the Board a renewal application for practitioner licensure that had previous renewal application denied. Ms. Pryer requested clarification on statutory authority so that staff may take appropriate actions for granting licensure after revocation or denial.

Athena Andaya, General Counsel, applied K.S.A. 65-1904(c) to applications that are reapplying after previous discipline and interpreted the statute as referring to applications for initial licensure.

CE for attendance at KBOC School Seminar

Ms. Coggs requested the Board's approval for allowing a total of six continuing education hours to be applied for each instructor in attendance at the KBOC School Seminar that will be held on May 22, 2017.

Motion and second to approve six hours of continuing education for attendance at the KBOC school seminar made by Chappell and Burgardt, respectively. Motion carried.

MyLicense Verification Photo Upload

Ms. Pryer received correspondence from a licensee inquiring whether the Board has previously discussed printing pictures on licenses for identification purposes. Ms. Gloeckner discussed with the Board how MyLicense Verification has the capability of uploading pictures to individual records from the Board's current licensing database by selecting option for public vs. nonpublic.

Motion and second to table until General Counsel researches the legalities of posting a photo for identification purposes publicly made by Holmes and Holm, respectively. Motion carried.

Stayed Legal Case

Ms. Coggs and Ms. Pryer requested approval from the Board to stay applications pending review for fraudulent activity until each case is litigated.

Motion and second to allow for applications that have been found fraudulent that are in a legal process for litigation to be stayed until litigation is complete made by Chappell and Holm, respectively. Motion carried.

Helen's Beauty Shop Inspection/K.A.R. 69-15-17

Ms. Pryer brought to the Board an inspection report from a cosmetic tattoo facility. Discussion with the Board included interpretation of the regulation for required equipment and handling facility inspections that are open by appointment only with very minimal operating hours.

Motion and second to handle by-appointment-only salons with multiple facility licenses as being closed for business when there is no licensee available or contact for availability to inspect made by Holm and Chappell, respectively. Motion carried.

Motion and second to void the completed inspection for Helen's Beauty Shop Cosmetic Tattoo facility made by Holm and Chappell, respectively. Motion carried.

Break

Motion and second to recess for lunch until 12:45 p.m. made by Holm and Chappell, respectively. Motion carried.

Discussion of Barber and Cosmetology Boards Combined Meeting

Motion and second to delegate David Yocum to contact the Barber Board and set up a meeting for both Boards to meet jointly and discuss consolidation made by Holm and McCarthy, respectively. Motion carried.

KBOC Strategic Planning

Larry Montgomery, Administrative Officer, presented to the Board a strategic planning process to focus on the vision, mission and goals of the agency. A team to develop a draft Strategic Plan includes David Yocum, Matt Goss, Chiquita Coggs, Laura Gloeckner, and Aubrie Pryer. The plan will contain both short-term and long-term (three years) goals, objectives, and strategies. The intent is that the Strategic Plan be a “living document” and be updated regularly.

Adjournment

Motion and second to adjourn the meeting at 2:32 p.m. was made by Holm and Burgardt, respectively. Motion carried.