

STATE OF KANSAS

KANSAS BOARD OF COSMETOLOGY
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GOVERNOR JEFF COLYER, M.D.
SARAH SHIPMAN, SECRETARY

Board Meeting Minutes February 12, 2018

The Kansas Board of Cosmetology held a Board meeting on Monday, February 12, 2018 at 9:30 a.m. at the Board office at 714 S.W. Jackson Street, Suite 100, Topeka, Kansas. The Board Secretary recorded minutes.

Board Members Present:

David Yocum, Chair
Christine Burgardt, Member
Katy Skepnek, Member
Kimberley Mancuso, Member
Kelly Robbins, Member

Staff Present:

Chiquita Coggs, Executive Director
Ms. Gloeckner, Assistant Director
Aubrie Pryer, Compliance Supervisor
Lindsey Bowes, Board Secretary
Darla Ray, Licensing

Board Legal Counsel Present:

Athena Andaya, General Counsel

Public Comment

No public Comment.

Call to Order

David Yocum, Chair, called the meeting to Order at 9:42 a.m.

Approval of Agenda (Additions/Deletions/Changes)

Mr. Yocum requested the addition of Curriculum Update to the agenda.

Motion and second to approve the additional items to the agenda made by Mancuso and Burgardt, respectively. Motion carried.

Motion and second to approve the agenda made by Robbins and Mancuso, respectively. Motion carried.

Minutes of January 8, 2018

Motion and second to approve the minutes for January 8, 2018 made by Burgardt and Mancuso, respectively. Motion carried.

KBOC Strategic Plan Review

The Board reviewed and discussed the Strategic Plan for the Board.

Proposed Legislation

Chiquita Coggs, Executive Director, informed the Board the agency would like to hire a temporary employee who will be solely responsible for updating the Board's statutes.

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In addition, Ms. Cogs informed the Board of the following items that will be proposed to legislation during the 2018 session:

Senior Status License Update, Charitable Events Permit and Body Art Demonstration Permit, Reciprocity Update, Disciplinary Actions/Fee under Kansas Administrative Procedure Act (K.A.P.A.)

The Board discussed proposing statute change for late apprentice applications; however, Mr. Yocum requested to table the discussion until the next scheduled Board meeting for further review.

Mitsu Sato

Ms. Gloeckner, Assistant Director, informed the Board that multiple reports have been received regarding gross negligence and unprofessional conduct by the school.

Mr. Yocum requested the item be tabled for further review.

Ms. Gloeckner will draft a letter requesting a response from the school for the received complaints.

Executive Orders 18-04, 18-05, 18-08

Ms. Cogs informed the Board the Orders are required state policies made by the Governor's office to ensure all state agencies are adhering accordingly.

Motion and second to grant Ms. Cogs and office staff the authorization to work with Ms. Andaya to ensure the Orders are implemented by the agency made by Burgardt and Skepnek, respectively. Motion carried.

Ergometrics Monthly Report for December and 4th Quarter

Ms. Cogs informed the Board the Ergometrics reports are for informational purposes only.

KBOC Cash Balance Reports for January 2018

Ms. Cogs informed the Board the KBOC Cash Balance Report for January is for informational purposes only.

Curriculum Update

Mr. Yocum informed the Board the sub-committee is currently reviewing the required hours for Nail Technology and Esthetics curriculum for the State of Kansas and is comparing the curriculums to other state's requirements. The item is informational only and review to update the State's curriculum will continue.

Adjournment

Motion and second to adjourn the meeting at 10:49 a.m. made by Mancuso and Burgardt, respectively. Motion carried.