

MINUTES OF MEETING
Kansas Board of Cosmetology

January 11, 2016

The Kansas Board of Cosmetology held a Board meeting on Monday, January 11, 2016 at 9:30 a.m. at the Board office at 714 S.W. Jackson Street, Suite 100, Topeka, Kansas. Minutes were recorded by Ms. Gloeckner.

Board Members Present:

David Yocum, Chair
Roger Holmes, Vice Chair
Matthew Goss, Member
Glenda Chappell, Member
Tina Burgardt, Member
Kathryn Skepnek, Member
Janey McCarthy, Member

Staff Present:

Chiquita Coggs, Executive Director
Laurel Lowrie, Director of Enforcement
Ms. Gloeckner, Administrative Officer
LeAnna Hickman, Director of Licensing
Aubrie Pryer, Board Secretary

Board Legal Counsel Present:

Athena Andaya, General Counsel

Public Comment

The following KS Body Piercers spoke to the Board about dermal piercing in KS: Janis Bishop, Jon Dahl, John Fitzgerald, Simon Karnes, Chris Norris, and Jessica Schmutz.

Call to Order

Mr. Yocum, Chair, called the meeting to order at 9:53 a.m.

Agenda Addition/Deletions

Motion to add Chair and Vice Chair selection for 2016 (Burgardt/Chappell). Motion passed unanimously.

Approval of the prior Board minutes

Motion to approve the December 14th and 21st Board meeting minutes (Goss/Burgardt).

Director's Report

Ms. Cogg reported to the Board that the Agency is fully staffed and explained the different role changes with certain positions within the Agency. She also provided an update to the Board on the progress of the MOU with the Board of Barbering.

Ms. Lowrie reviewed the language of the Board's proposed legislation with the Board.

Motion to approve the language as presented (2693, 2695, 2697) (Burgardt/McCarthy). Motion passed unanimously.

Recess

Motion to recess until 10:45 a.m. (Burgardt/Chappell). Motion passed unanimously.

Call to Order

Mr. Yocum, Chair, called the meeting back to order 10:50 a.m.

Dermal Piercing

The Board discussed dermal piercing(s) and all of the challenges surrounding the subject.

Motion to establish a body art subcommittee comprised as Mr. Yocum, Chair, and Mr. Goss, Member (Chappell/Burgardt). Motion passed unanimously.

Mr. Yocum, Chair, directed staff to keep "Dermal Piercings" on the Board agenda until challenges surrounding the piercing have been resolved.

Late Fee

The Board staff presented a late fee request from a licensee.

Motion that the Board will not waive late fees (Holmes/Burgardt). Motion passed unanimously.

Executive Session

Mr. Yocum, Chair, directed staff to table this agenda item to the February agenda.

Recess

Motion to recess for 30 minutes (Holmes/Chappell). Motion passed unanimously.

Call to Order

Mr. Yocum, Chair called the meeting back to order 12:32 p.m.

Cosmetology Fine Schedule

Ms. Lowrie presented the Board with a draft fine schedule for review.

Ms. Andaya raised questions concerning the appropriate process for updating the fine schedule.

Mr. Yocum, Chair, directed staff to table this agenda item to the February agenda and requested that Ms. Andaya research how to properly update the fine schedule.

Board Chair and Vice Chair Selection for 2016

Mr. Holmes, Vice Chair, nominated Mr. Yocum, Chair, to be reappointed as the Chair of the Board for 2016.

Mr. Yocum, Chair, accepted the nomination.

Mr. Yocum, Chair, nominated Mr. Holmes, Vice Chair, to be reappointed as the Vice Chair of the Board for 2016.

Mr. Holmes, Vice Chair, accepted the nomination.

Motion to reappoint Mr. Yocum, Chair, and Mr. Holmes, Vice Chair, as the Chair and Vice Chair of the Board for 2016 (Burgardt/McCarthy). Motion passed unanimously.

Mr. Yocum, Chair, directed staff to include the selection of the 2016 disciplinary panel on the February agenda.

Employee Grievance Procedure

Mr. Yocum, Chair, provided the Board members with a proposed employee grievance procedure for Board approval.

The following corrections were requested:

Page one: Change the requirement from the agency posting the procedure on the official bulletin board to providing the procedure to employee's annually.

Page three: Change "emergency meeting" to "special meeting" in two places.

Page seven: Provide the option of marking whether the manager is satisfied or not satisfied above the Manager's Signature field.

Page five: Change "appeared" to "appealed".

Pages three & seven: Keep "Board" remove "(Committee?)".

Motion to approve the Employee Grievance Procedure with the stated corrections (Goss/Chappell). Motion passed unanimously.

KDADS (Kansas Aging and Disability Services)-Facility Licensure and Inspections
KDADS has agreed that the salons in facilities they regulate must be licensed by the KBOC (Kansas Board of Cosmetology). KDADS has offered to conduct the required inspections for the licensure of those salons on behalf of the KBOC.

Motion to respond to KDADS that KBOC will use KBOC inspectors to inspect salons in KDADS facilities (Chappell/Goss). Motion passed unanimously.

Adjournment

Motion to adjourn the meeting 1:54 p.m. (Burgardt/Chappell). Motion passed unanimously.