

BEFORE THE BOARD OF TAX APPEALS OF THE STATE OF KANSAS

INDUSTRIAL REVENUE BOND EXEMPTION
(K.S.A. 79-213)

APPLICANT:

Applicant Name (Owner of Record)

Applicant Address (Street or Box No.)

City State Zip

Applicant Phone #:(____)_____

Applicant E-mail: _____

ATTORNEY OR REPRESENTATIVE: (If applicable)*

Representative Name Title

Representative Address

City State Zip

Atty/Rep Phone #:(____)_____

Representative E-mail:_____

*Note: If you are represented by an attorney or other individual, you must provide the Board with either an Entry of Appearance or a current Declaration of Representative form approved by the Board of Tax Appeals. Tax Representatives are **not permitted** to sign applications filed with the Board.

Taxing County:_____

Year/Years at issue: _____

Property at issue:

Real Property---Street address, city:_____

Personal Property---Description: _____

(For State of Kansas use only)

DOCKET NO. _____-IRBX

Fee:_____ Amt Rec._____

Rec. Date:_____ Ck #_____

No Fee:_____ Reason: _____

(For County use only)

Parcel ID #/Personal Property ID #
or Vehicle ID #:

County's valuation: \$_____

LBCS Function Code: _____

1. Real Property – For real property, provide a detailed description of all improvements, and attach a copy of the deed.

2. Personal Property – For personal property, provide an itemized list of all items, including the acquisition date(s) and any legal documentation of ownership. (If the description is lengthy, attach additional pages to this form.)

3. Provide the lessee's:

Company Name: _____
Address: _____
Telephone #: _____
Company Contact: _____

4. The Informational Statement required pursuant to K.S.A. 12-1744a, and amendments thereto, must be on file before an exemption can be considered. Provide the filing number assigned to that statement by the Board of Tax Appeals. _____

5. Indicate the issuance date of the IRBs: _____

6. Indicate the total principal amount issued in IRBs. \$ _____

Of this total, how much in bond funds was expended to acquire, purchase, remodel, etc., in each of the following categories?

Land	\$ _____
Improvements	\$ _____
Machinery, Equipment	\$ _____
Other (describe)	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL SPENDING	\$ _____

7. Indicate the total cost from all sources of acquiring, purchasing, remodeling or renovating this property (by category):

Land	\$ _____
Improvements	\$ _____
Machinery, Equipment	\$ _____
Other (describe)	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL SPENDING	\$ _____

8. Indicate whether the lessee is a corporation, a partnership, a limited liability company, etc.

9. Describe specifically the nature of lessee's business. Copies of company brochures may be attached.

10. Describe specifically the use of the property financed by the IRBs.

11. Is the bond-funded property at issue located in a Redevelopment Project Area as defined by K.S.A. 12-1770 *et seq*? _____No _____Yes
12. Is the subject property, or any portion of it, used in a retail enterprise, poultry confinement facility, rabbit confinement facility, or swine production facility? _____No _____Yes
If yes, list all property used for any of the above listed purposes.

13. Has a previous application for exemption pursuant to K.S.A. 79-201a, or Article 11, §13 of the Kansas Constitution of the subject property been submitted to the Board? _____No
_____Yes Years @ issue: _____ BOTA Docket No.: _____
14. Has a previous application for exemption pursuant to K.S.A. 79-201a, or Article 11, §13 of the Kansas Constitution for other property been submitted to the Board? _____No
_____Yes Years @ issue: _____ BOTA Docket No.: _____
15. Enclose:
- a. The prepared cost-benefit analysis, which includes the effect of granting the exemption on state revenues.
 - b. Proof of publication of the notice of public hearing concerning the granting of the economic development exemption and attach a publisher's affidavit showing publication at least 7 days prior to the hearing.
 - c. A copy of the letter of notice of public hearing sent to the governing body of any city or county and unified school district within which the subject property is located.
 - d. A copy of the ordinance or resolution adopted by the local governing body authorizing issuance of the IRBs.
 - e. A copy of any lease or payment in lieu of tax agreements.
16. Did you receive assistance from the Kansas Department of Commerce? _____Yes _____No
17. Do you request a hearing on the application for exemption? _____Yes _____No

VERIFICATION

I, _____, do solemnly swear or affirm that the information set forth herein is true and correct, to the best of my knowledge and belief. So help me God.

Signature of Applicant

Printed Name and Title

State of _____)
County of _____)

This instrument was acknowledged before me on _____ by _____.

Seal _____
Signature of Notary Public

My appointment expires: _____

COUNTY APPRAISER RECOMMENDATIONS AND COMMENTS

TO COUNTY APPRAISER:

Pursuant to K.S.A. 79-213, and amendments thereto, the County Appraiser is required to review each application and recommend whether the relief sought should be granted or denied. Therefore, please answer the following questions and provide any additional comments you believe are necessary to support your recommendation. The County Appraiser shall provide a copy of the completed comments and recommendations to the applicant.

- 1. Do you find the facts as stated by the applicant represent the true situation? ____ Yes ____ No
- 2. Do you recommend that the exemption herein requested be granted? ____ Yes ____ No
- 3. Do you request a hearing on this application? ____ Yes ____ No
- 4. What was the total appraised valuation of the subject property as of January 1st of the year after the IRBs were issued? \$ _____
- 5. What was the appraised valuation of the existing property prior to the IRB statement? \$ _____
- 6. What is the mill levy for the subject property for the coming year (if set) or for the current year?
Year _____ Mill Levy _____

Comments:

VERIFICATION

I, _____, do solemnly swear or affirm that the information set forth herein is true and correct, to the best of my knowledge and belief. So help me God.

Signature of County Official

Printed Name and Title

State of _____)
County of _____)

This instrument was acknowledged before me on _____ by _____.

Seal

Signature of Notary Public

My appointment expires: _____

INDUSTRIAL REVENUE BOND EXEMPTION
INSTRUCTIONS

(For assistance, contact the Kansas Department of Commerce (785) 296-5298)

1. Each application for tax exemption must be filled out completely with all accompanying facts and attachments. The statement of facts must be in affidavit form. Applications or statements that have not been signed by the property owner before a Notary Public will not be considered. Pursuant to K.S.A. 79-213, and amendments thereto, the property owner is required to file the application. If the subject property is leased, the lessee can **not** file the application.
2. Pursuant to Kansas law, the burden is on the applicant to prove affirmatively that relief is necessary. Failure to do so will result in the denial of the request for exemption.
3. Enclose any applicable filing fee(s) pursuant to K.A.R. 94-2-21. Checks or money orders should be made payable to the Board of Tax Appeals. For information regarding fees with the State Board of Tax Appeals, visit www.kansas.gov/bota/ or contact the Board at (785) 296-2388. The County Appraiser's office also has fee schedules available.

This form along with the applicable attachments is to be filed with the County Appraiser for recommendations pursuant to K.S.A. 79-213(d). The County Appraiser will forward the application to the Board of Tax Appeals.